MEMBERSHIP & BILLING

What is the Huntsville/Madison County Chamber?

The Huntsville/Madison County Chamber is the leading business organization serving Huntsville, Madison County, and north Alabama. Our mission is to drive economic growth, support businesses of all sizes, and enhance the quality of life in our community.

As the catalyst for economic development in the region, the Chamber serves as a single point of contact for businesses looking to start, relocate, expand, or invest in the Huntsville/Madison County area. We work closely with existing and prospective companies, helping connect them with resources, opportunities, and partnerships that contribute to the continued success of our local economy.

Where is the Chamber located?

We're located at 225 Church Street NW, Huntsville, AL 35801, or you can reach us at 256-535-2000.

Who can join the Chamber?

Any business, nonprofit organization, educational institution, or government entity interested in supporting and investing in the Huntsville/Madison County community is welcome to apply for membership. Chamber membership is open to both local and out-of-state organizations. Applicants are required to provide a valid Alabama Business License Number when applicable, along with any other information needed to verify their organization.

What are the benefits of Chamber membership?

Membership provides opportunities to connect with other business leaders, increase visibility for your business, participate in networking and educational events, sponsorship opportunities, and engage with the local business community.

Members are listed in the **online Membership Directory**, access to professional development programs, recruitment tools, brand exposure through the Chamber's multimedia platforms, and priority communications on business news impacting the region.

We encourage you to watch our video, **Becoming a Chamber Member: The Value Behind Your Membership** on YouTube, for an overview of additional benefits of membership.

Do I have to be located in Huntsville/Madison County to join?

No. Businesses and organizations located outside of the Huntsville/Madison County area may join the Chamber if they conduct business in the region or wish to build connections within our business community.

How much does Chamber membership cost?

Membership investment varies based on your organization's size and structure. A **Membership Investment Calculator** is available on our **Join the Chamber** page to help you estimate your dues, or you can contact our Membership Team for assistance with pricing and membership options.

When is payment required for membership dues?

Membership dues **must** be paid prior to approval of your application. An invoice is available upon request, but payment is required before membership can be approved and activated. Payments can be made online, through direct deposit, via check, or by phone.

Is Chamber membership tax deductible?

No. Chamber membership dues are not tax deductible. The Chamber is a 501(c)(6) organization, and membership dues are not considered a charitable contribution for federal income tax purposes.

Can I join the Chamber if my business is new or has not officially opened yet?

Yes. Startups, new businesses, and companies preparing to launch are welcome to apply. However, you **must** have all required business registration information available before your application can be approved.

Does the Chamber offer a discount on nonprofit memberships?

Yes. We offer a $100 discount off our base membership rate, along with a discounted rate for full-time employees over 10, for qualifying charitable 501(c)(3) nonprofit organizations. A copy of your IRS determination letter is required to receive this discount.

Does the Chamber offer a discount for multiple memberships?

Yes. If you enroll multiple businesses within the same ownership and industry, each additional membership beyond the primary account will receive a $100 discount.

Can my membership help me find new customers?

Your Chamber membership is designed to increase your visibility and help you build meaningful connections within the local business community. Through networking opportunities, events, and member engagement, you can connect with other businesses, community leaders, and potential customers. While results vary by business, many members find value in relationships and gain exposure through active participation.

Does the Chamber offer ribbon cutting or groundbreaking ceremonies?

Yes! We love celebrating milestones with our members through ribbon cuttings and groundbreaking ceremonies. These celebration events are available for a $150 fee.

Ribbon cuttings can be requested by completing the **Ribbon Cutting Request Form** on the **membership page** of our website. For specific ribbon cutting inquiries, please contact us at **membership@hsvchamber.org** or call 256-535-2039.

MEMBERSHIP APPLICATION

How do I apply for membership?

Applications can be submitted online through our website, or you can download a printable application and email to membership@hsvchamber.org. Once submitted, our Membership Team will review the application and contact you if additional information is needed.

How long does the approval process take?

Most applications are reviewed and approved within 1-2 business days, provided all required information has been submitted.

What information is required to complete a Chamber membership application?

To process and approve your application, we require:

- Legal business name
- Business contact information
- Federal Tax Identification Number (EIN)
- Alabama Business License Number
- Primary business contact information
- Business description and website

Providing complete and accurate information helps us verify your business and ensure your membership is properly categorized within our directory.

Why do you require both a Federal Tax ID Number (EIN) and an Alabama Business License Number?

The Chamber verifies all membership applications before approval.

Your **Federal Tax ID Number (EIN)** helps confirm the legal identity of your organization, while your **Alabama Business License Number** helps verify that your business is properly licensed to operate within applicable Alabama jurisdictions.

These verification steps help maintain the integrity of our membership directory and ensure that Chamber members are legitimate, active businesses and organizations.

Please note: Your EIN and business license information are used solely for verification purposes and are not published in the Chamber directory.

Where can I obtain an Alabama Business License Number?

Madison County Service Center
1918 Memorial Parkway, NW
Huntsville, AL 35801-4820
(256) 532-3323 • (256) 532-3314 • (256) 532-3553

Learn more on the Madison County Business License Information website.

What information is needed to obtain an Alabama Business License?

- Name of Company
- Owner's Name
- Billing Address
- Physical Address
- Local Office Phone
- Home Office Phone
- Federal Tax ID Number (EIN) or Social Security Number
- Type of Business

If you are unsure whether your business requires a license or where to apply, contact your local city or county licensing office.

I don't have an Alabama Business License Number. Can I still apply?

Yes. Occasionally, specific organizations and business types may not be required to hold an Alabama business license. Examples may include:

- Some nonprofit organizations
- Certain independent contractors or sole proprietors
- Government agencies
- Educational institutions

If you do not have an Alabama Business License Number, please indicate this on your application and provide any additional information requested by the Membership Team.

My business is located out-of-state. Do I still need an Alabama Business License?

Out-of-state businesses may be required to obtain a local Alabama business license depending on the nature and level of activity within the state.

Generally, a local business license is required if the company is:

- Conducting sales in person in Alabama
- Employing staff working within Alabama
- Maintaining a physical presence (such as an office, warehouse, or job site)
- Performing services within a specific city or county jurisdiction

Because requirements vary by city and county, businesses should confirm licensing requirements with the appropriate local licensing authority.

Who should I contact if I have questions about my application?

Please contact the Membership Team at **membership@hsvchamber.org** or give us a call at 256-535-2039, and we will be happy to assist you.

MEMBER ACCOUNT

I've joined the Chamber - Now what?

Once you join, we encourage you to participate in a **Member Orientation**, offered both in-person, bi-monthly and in a digital format. Orientation is a great first step to getting connected – it gives you the opportunity to meet Chamber staff, fellow new members, and volunteers, and to learn how to maximize your membership benefits and engagement opportunities.

2026 I'm a Member, Now What Flyer.pdf

What support do I have after I join the Chamber?

After joining, each member is assigned a **Membership Account Executive** (Chamber staff) as well as a **Chamber Emissary** (a trained Chamber volunteer). These two points of contact help guide you through your membership, answer questions, and connect you with opportunities that align with your goals. Their role is to help you get plugged in and make the most of your Chamber membership.

Can multiple employees be included under one membership?

Yes. Chamber memberships are organizational memberships, allowing multiple employees/ representatives to participate in Chamber programs, events, and benefits.

How do I access my member account online?

Members can log into **ChamberMaster**, also called the **Member Information Center (MIC)**, to access their account and manage member information.

How do I get a login for ChamberMaster?

To receive login access to **ChamberMaster**, please contact your Membership Account Executive directly or email **membership@hsvchamber.org**.

Can I update my business listing in the directory?

You can update your directory listing at any time through your **ChamberMaster** profile to ensure your information stays current. You can also submit a **Member Information Update Form** to **membership@hsvchamber.org**.

EVENTS & NETWORKING

What networking opportunities are available to members?

Members have a variety of ways to become more engaged, including networking events, community gatherings, and local business events listed on the **Chamber's Events Calendar**.

Does the Chamber offer signature events?

The Chamber hosts several **signature events** during the year, including our Small Business Awards Gala, Best Places to Work® Awards, Government & Public Affairs events, and our Annual Membership Meeting.

How can I get more involved beyond just attending events?

Members can join the **Ambassador Program** or sponsor Chamber events through **ChamberON**, our annual sponsorship campaign, to deepen their involvement.

PROGRAMS & RESOURCES

Does the Chamber support small businesses specifically?

The Chamber offers resources for small business growth, including:

- **Small Business Resource Hub**
- **Professional Development Series**
- **Networking**
- **C-Suite Speaker Series**
- **P.R.O.P.E.L. Entrepreneur Summit**

Does the Chamber help with talent recruitment?

The Chamber actively works to attract and grow the talent pipeline needed to meet the workforce demands of our region's employers. While we do not directly post jobs or recruit candidates for specific positions, we offer resources and programs to help employers attract and retain talent. Our primary talent attraction platform, **ASmartPlace.com**, showcases the advantages of living and working in our community. We also provide **recruiting resources** and workforce initiatives to support your hiring efforts. To learn more, connect with our **Talent Initiatives Team** about available programs and opportunities.

Is there a Women's Business Council?

Yes. The Huntsville/Madison County Chamber's **Women's Business Council (WBC)** is a dynamic network of business owners committed to supporting business growth and leadership development. The Council promotes collaboration, mentorship, and connection to help members grow professionally and personally. Through shared experiences and meaningful engagement, the WBC provides valuable resources and opportunities that empower individuals to succeed in business and beyond.

Membership Team



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